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**Cc:** [Edwards, Kevin B; Chambers, Blair](#)  
**Subject:** PASS Trainer - TRAINING OPPORTUNITY - PASS Train the Trainer - Correct Dates - November 19-20 2024  
**Date:** Friday, October 11, 2024 3:29:58 PM

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My apologies...it is definitely Friday!

The class dates are NOVEMBER 19-20  
The registration link is included in this e-mail

Good Afternoon,

The NCDOT-IMD Strategic Training Program is offering **PASS Trainer** training. This is an in-person training and will be held in Selma, NC at the Johnston County Area Transit System (JCATS) facility. This is a Train the Trainer class. Individuals that train operators on the use of lift and securement equipment should attend. This is NOT an Operator training class.

See the information below and click on the link to register or forward to the appropriate staff to register. Please note the class must have a minimum of 10 attendees or it will be cancelled.

**Dates:** November 19 - November 20, 2024

**Times:** 9 am - 5 pm

**Location:** Johnston County Area Transit System (JCATS)  
1050 W. Noble Street  
Selma NC 27576

**Description:** NCDOT-IMD's Strategic Training Program is sponsoring an in-person Passenger Assistance Safety and Sensitivity (PASS) Trainer Certification Program.

The program ensures that community transportation trainers have current expertise in passenger assistance, techniques, sensitivity skills, hands-on wheelchair securement and lift operations, bus evacuation knowledge and skills in order to train drivers to serve persons with disability. PASS Trainer certification is valid for three years.

Following registration, a link will be sent to the email used during registration that will include instructions to access two required prerequisite courses. This link will be sent at least one week prior to the class. All attendees must complete the following online courses before attending the in-person PASS class.

- ??? PASS Basic 7.0 (four hour online self-paced course)
- ??? Techniques for Training PASS (two-hour online course)

**Special Notes:**

The e-mail address used when registering for the course must be accessible while on-site at the training location to access the exam link. If attendee's work e-mail can't be accessed outside the organization, a personal email that can be accessed should be used.

Attendees should bring a laptop or mobile device such as a tablet or phone (not recommended) to access the registered email address and exam link. The exam is taken online and submitted electronically.

**Deadline to register is November 8, 2024. Class will be cancelled if less than 10 registrations are received.**

Registration link: [PASS Trainer Registration - November 19-20](#)

*Kim Angel*

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